

Hampton School District Policy	Section: <u>K</u> Code: KF Title: Use of School Buildings and Facilities Category: R (Recommended) Page: 1 of 1
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USE OF SCHOOL BUILDINGS AND FACILITIES

Any group or individual requesting the use of school facilities, except for school activities, must submit an application to the school principal or his/her designee not less than two weeks prior to the time school facilities are needed. Facility use permits are available at the School District's Central Office.

Approval may be denied due to lack of appropriate space or if a previous activity by the applicant resulted in a violation of any aspect of any School Board policy or guidelines.

Facility Use Permits will be issued on a first come basis. Facilities will be reserved only for the time available within the coming semester.

When schools have been closed because of inclement weather, the facilities will be closed for all use. The schools do not assume the responsibility of contacting groups when such closures occur.

Organizations connected with, and promoting, recognized school functions may use the buildings without charge.

Other organizations may use school property upon payment of suitable fees and costs, according to the fee schedule recommended by the Superintendent and approved by the Board. "Other organizations" includes the Boy Scouts of America, Big Sisters of America, Boys and Girls Clubs of America, Future Farmers of America, Girl Scouts of America, Little League Baseball, Inc. and any other group intended to serve youth under the age of twenty-one (21) and listed in Title 36 of the United States Code. The Board reserves the right to waive rental fees for charitable and non-profit organizations.

Whenever a community group is permitted to use a school or other facility, at least one district employee must be on hand, paid for by the organization, when in the opinion of the Superintendent, it is necessary to supervise the individuals and protect school property. The number of paid employees shall depend on the type of service, number to be served and number of volunteers.

No school building or facility shall be used for any purpose which could result in picketing, rioting, disturbing the peace or damage to property or for any purpose prohibited by law.

Sunday use of School Facilities must be approved by the Superintendent.

Pursuant to the protection of school property, no school property is to be used for the operation of unauthorized motor vehicles, for example, mini-bikes, all terrain vehicles, go-carts and snowmobiles, unless authorized by the School Board or its agents.

Adopted: Reviewed: Revised: Cancellation:	DATE: February 15, 1993, October 12, 2010 February 7, 2005 and Sept. 1, 2010 December 13, 2005 Replaces KG, KGA and KGD
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