

**Hampton School District Policy**

**Section:** G  
**Code:** GDM  
**Title:** Non-Certified Staff  
Development Opportunities  
**Category:** O (Optional)  
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**NON-CERTIFIED PERSONNEL STAFF DEVELOPMENT OPPORTUNITIES**

Non-certified employees are an integral part of the District's total staff. Their training and development are essential to the efficient and economical operation of the Schools.

All non-certified employees are encouraged to grow in job skills and to take additional training that will improve their skills on the job. It is the responsibility of all building Principals to assist in the training of non-certified employees assigned to their buildings.

The Superintendent may approve participation by non-certified staff in workshops, conferences and other educational activities. Non-certified employees who attend approved functions will be reimbursed for expenses incurred according to the Hampton School Board's travel allowance policy.

**Adopted:** **DATE:** November 9, 2010  
**Reviewed:** Sept. 2010  
**Revised:**  
**Cancellation:**