

Hampton School District Policy	Section:	<u>E</u>
	Code:	EEAH
	Title:	Receipt & Use of Sex Offender Registry Info
	Category:	O (Optional)
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RECEIPT AND USE OF SEX OFFENDER REGISTRY INFORMATION

The Board recognizes that sex offenders pose a threat and danger to student safety. Therefore, it is the policy of the Board to obtain notification of registered sex offenders residing near school grounds or buildings, and to use such information as defined below to maximize student protection.

The Board directs the Superintendent to work with the state and local police to obtain this information on an ongoing basis, to develop regulations for dissemination of this information, and to establish procedures in compliance with this policy.

Such procedures should define steps for the identification and remedy of potential student contact with registered sex offenders, including, but not limited to, the following types of situations: The sighting of a sex offender, volunteer or student-teacher background checks, use of outside contractors, employees, applications for employment, and parents or students who are sex offenders.

Requests for Registry Information

The Board recognizes that, under RSA 651-B:7, it is the responsibility of local law enforcement to notify the community of potential public danger. Therefore, the school district will not disseminate sex offender registry information to parents.

Anyone requesting registry information from the school district will be referred to local law enforcement authorities of the State of New Hampshire's Registered Sex Offender Registry website: <http://www.egov.nh.gov/nsor>.

Use of Sex Offender Registry Information:

Registry information will be used for the administration of law-enforcement, screening current or prospective school district employees or volunteers, and for the protection of the district's students and employees.

After receiving notification that a registered sex offender is residing near school buildings or grounds, the Superintendent will notify the offender in writing that he/she may not enter the school grounds or building without the written consent of the Superintendent, except to attend public, open meetings under the Right-to-Know Law, RSA 91-A.

Sex offender registry information may be provided to employees who are likely to observe unauthorized persons on or near school property. When registry information is disseminated to staff, it will include a notice that such information should not be shared with others and may only be used for the purposes discussed below. Employees who share registry information with others without authorization may be disciplined. If a school employee has reason to believe that a registered sex offender is on school premises, the employee will immediately contact either the Principal and local law enforcement agency.

Adopted:	DATE: July 25, 2007, October 12, 2010
Reviewed:	August 2010
Revised:	
Cancellation:	Replaces EEAED

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RECEIPT AND USE OF SEX OFFENDER REGISTRY INFORMATION

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Precautions to Protect Students

At the discretion of the Superintendent or his or her designee, alternative arrangements may be made for bus and walking routes to and from school, recess and physical education periods, or any other activity in order to protect district students. Should this become necessary, complete communication will be made between the Superintendent, School Principals, parents and law enforcement.

Education

The Superintendent will ensure that the K-8 health curriculum addresses student awareness and protection from abuse, abduction and exploitation.

The Board encourages the Superintendent to work closely with local law enforcement officials to increase awareness among the entire community about the danger of sexual predators to children.

REGULATION AND PROCEDURES FOR USE OF SEXUAL PREDATOR NOTIFICATION INFORMATION

It is the intent of the Board to protect students from harm from Registered Sex Offenders while students are under care of the school district. To achieve this purpose, the Superintendent will:

1. Provide a standing written request to the local police department pursuant to RSA 651-B:7 IV that the list of Registered Sex Offenders residing or relocating in the same or contiguous zip codes as any school within the District be made available to the Superintendent as soon as it is received by the police department;
2. As soon as possible after notification that a Registered Sex Offender has moved to a residence near school grounds, meet with the police chief to determine what steps, in addition to the ones required by Policy EEAH are advisable to protect the District's students, or specific students, under the particular circumstances presented.
3. To take, without further action of the Board, any measures which do not require Board approval identified through the process in the previous paragraph or deemed advisable by the Superintendent.
4. As soon as possible after notification that a Registered Sex Offender has moved to a residence near school grounds, send a "no trespass" letter to such offender stating that he/she may no longer enter the school grounds or building without the written consent of the Superintendent except to attend meetings which are required to be open public meetings under the New Hampshire Right-To-Know Law.

Adopted:	July 25, 2007, October 12, 2010
Reviewed:	August 2010
Revised:	
Cancellation:	Replaces EEAED

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REGULATION AND
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5. Establish a confidential file in the central office containing any information which has been provided by the police chief, information from the New Hampshire Registered Sex Offenders website, plus a photograph, if available, of any such offender who is residing near school grounds. Access to this file shall be limited to the Principal, the Superintendent and other individuals determined by the Principal and/or Superintendent to have a need to know.
6. Post a notice in the teachers' staff room at each school when a Registered Sex Offender has moved into a residence near school grounds and the New Hampshire Registered Sex Offenders web site has been updated to reflect this information. This notice will provide the New Hampshire Registered Sex Offenders website address, and request that school district employees familiarize themselves with Registered Sex Offenders residing within the district.
7. Notify the bus company when a

Registered Sex Offender has moved into a residence near a designated bus stop and the New Hampshire Registered Sex Offenders web site has been updated to reflect this information. This notice will provide the New Hampshire Registered Sex Offenders website address, and request that school district bus drivers familiarize themselves with Registered Sex Offenders residing near designated bus stops. The Dispatcher will be required to provide verification that information was disseminated.

8. As necessary, staff will be notified of known sex offenders that are moving into a residence **near** school grounds so that they may monitor school premises for the safety of the school, its students and employees.

The Superintendent shall notify the principal of the school and determine if other school employees should be provided the registry information. Sex offender registry information may be provided to employees who are most likely to observe unauthorized persons on or near

school property,
including, but not limited
to:

- a. Aides
- b. Teachers
- c. School Bus
Drivers
- d. Employees
responsible for
visitor
registration
- e. Employees
responsible for
bus duty
- f. Security Staff
- g. Coaches
- h. Playground
Supervisors
- i. Maintenance
Personnel

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**REGULATION AND PROCEDURES FOR
USE OF SEXUAL PREDATOR NOTIFICATION INFORMATION**

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**PROCEDURES TO MINIMIZE THE RISK OF
STUDENT CONTACT WITH REGISTERED SEX OFFENDERS**

1. Registered Sex Offender Sighted:

If a notified employee sees a registered sex offender on or near school property, around any school district student, or attending any school activity, the Superintendent or his designee will be notified immediately. The Superintendent or his designee will notify local law-enforcement.

2. School Volunteers and Student Teachers:

The Principal will screen the name and address of each student teacher volunteer against registry information at the state's website: <http://www.egov.nh.gov/nsor>. If a match is found, the Principal will notify the Superintendent, who will confirm the match. If the match is confirmed, the Superintendent will inform the individual, by mail that he or she may not be on school property without permission of the Superintendent. The notice will provide the reason with reference to this policy. The Superintendent will also inform the Principal and employees that the individual may not be used as a volunteer.

3. Contractors' Employees:

The Superintendent will include the following language in all contacts that may involve an employee of the contractor having any contact with a student:

The contractor will not send any employee or agent who is a registered sex offender to any school building or school property. The contractor will check the registry to determine if any applicant for employment is registered and at least quarterly will check the registry for names added since the previous such check.

4. School District Employees:

Each time sex offender registry information is received, the Superintendent will review it to determine if a school district employee is registered. If a match is found, The Superintendent will confirm or disprove the match with local law enforcement. If the match is confirmed, the Superintendent will notify the School Board. The School Board will take the appropriate action to comply with state law that may include termination of employment.

5. Applicants for Employment:

Before hiring any person, the Superintendent will determine whether the prospective employee is a registered sex offender. If the prospective employee is a registered sex offender, he or she will not be hired.

DATE:

Adopted: July 25, 2007, October 12, 2010
Reviewed: August 2010
Revised:
Cancellation:

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**PROCEDURES TO MINIMIZE THE RISK OF
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6. Students and Parents of Students:

A sex offender registrant who is the parent or guardian of a student, may participate in educational conferences while accompanied by a school staff member at all times, unless prohibited by court order, but will not otherwise enter school grounds or attend school events without prior, express permission of the Superintendent. Students who are registered sex offenders may not be precluded from attending school on that basis. All notification procedures will apply (Principal, local law-enforcement agency, etc.) (See page 2, section 8.)

Legal References:

RSA 651-B:7, Registration of Criminal Offenders
RSA 169-C, Child Protection Act
RSA 169-C:29, Persons required to Report

DATE:
Adopted: July 25, 2007, October 12, 2010
Reviewed: August 2010

Revised:

Cancellation: Replaces EEAED