

**Hampton School District Policy**

**Section: E**  
**Code: ECF**  
**Title: Energy Conservation**  
**Category: R (Recommended)**  
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**ENERGY CONSERVATION**

It is the District's responsibility to ensure that every effort is made to conserve energy while exercising sound financial management and safety. The implementation of this policy is the joint responsibility of the Board, administrators, teachers, students, support personnel and community and its success is based on cooperation at all levels.

The Superintendent is authorized to establish a committee to study various ways and methods in which the School District can conserve energy and lessen its energy usage. The Superintendent is urged to include administrators, staff and students on this committee.

Additionally, the Superintendent shall establish administrative rules and regulations necessary to implement this policy.

The Principal, in conjunction with the Facilities Director, will be accountable for energy management on his/her building with annual energy audits being conducted and conservation programs being updated. Use of the various energy systems of each building will be the joint responsibility of the Principal and Facilities Director.

Curriculum will be developed to ensure that every student will participate in the energy management program.

Specific areas of emphasis include:

1. Every student and employee will be expected to contribute to energy efficiency;
2. All unnecessary lighting in unoccupied areas will be turned off. All lights will be turned off when students and teachers leave school. Custodians will turn on lights only in the areas in which they are working;
3. Energy management on his/her campus will be made a part of the Principal's annual evaluation;
4. The head custodian at each school will be responsible for a complete and total shutdown of the facility when closed each evening;
5. Administrative regulations to implement this policy will be developed by the Superintendent.

**Adopted:** DATE: October 12, 2010  
**Reviewed:** Sept. 1, 2010  
**Revised:**  
**Cancellation:**