

<b>Hampton School District Policy</b>	<b>Section:</b> <u>E</u> <b>Code:</b> EBBA <b>Title:</b> First Aid (and Emergency Care) <b>Category:</b> P (Priority/Required by Law) <b>Page:</b> 1 of 1
---------------------------------------	---

**FIRST AID  
(AND EMERGENCY CARE)**

School personnel have responsibilities in connection with injuries and emergencies occurring in school and at school-sponsored events, which may be classified as follows: (1) administering first aid; (2) summoning medical assistance; (3) notifying administration; (4) notifying parent; and (5) filing accident/injury reports. Emergency contact information for staff members and for the parents or legal guardians of each student will be obtained at the start of each school year.

Each school shall assume the responsibility for the immediate care of those illnesses and/or accidents which occur in the school during school sponsored and supervised activities. First Aid is care given to protect the life and comfort of a child until authorized treatment is secured. It should be limited to first care only, following which the child should be placed under the care of his parents, upon whom rests the responsibility for subsequent treatment. School personnel should use responsible judgement in handling injuries and emergencies. Caution is to be exercised by staff not to minimize or maximize any injury or emergency.

It is desirable that school personnel become familiar with basic first aid care. The Superintendent will ensure that at least one person on staff, aside from the school nurse, has current first aid and cardiopulmonary certification (CPR/AED). Persons trained in first aid and CPR/AED should be designated to be called if the school nurse is not available. The principal is to be notified of all accidents or illness of any consequence.

Whenever possible the staff person witnessing the event will complete an accident report which is submitted to administration. A detailed accident report should be made immediately after other essentials are completed in order to insure accuracy and to establish a basis for the processing of insurance claims and remediation if necessary. Depending on the seriousness of the accident, the principal shall notify the SAU office.

The District makes it possible to subscribe to student accident insurance each year during September. The District does not provide student accident insurance.

**Legal References:**

*RSA 200:40, Emergency Care*  
*NH Code of Administrative Rules, Sec. Ed 306.12(b), School Health Services*

<b>Adopted:</b> <b>Reviewed:</b> <b>Revised:</b> <b>Cancellation:</b>	<b>DATE:</b> May 19, 1986, October 12, 2010, Jan. 10, 2017 September 1, 2010 November 8, 2005, Dec. 2016
--	---